

UNIVERSITY OF NAIROBI

INTERNAL ADVERTISEMENTS FOR UNIVERSITY EMPLOYEES ONLY

ASSOCIATE PROFESSOR, POPULATION STUDIES & RESEARCH INSTITUTE - 1 POST-AC/7/261/12 – (R&T)

Applicants must be holders of a PhD degree in Demography or Population Studies from a recognized university. They must have at least eight (8) years' teaching experience at both undergraduate and postgraduate degree levels, three (3) of which must be at Senior Lecturer level. They must have supervised at least two (2) PhD students and three (3) Masters students to completion. Applicants must have at least five (5) publications in refereed journals or three (3) publications and two (2) chapters in scholarly books since the last promotion.

The successful candidate will be expected to teach postgraduate students and to initiate, conduct and supervise original research in their areas of specialization. They will also be expected to fundraise, provide academic leadership and participate in institute/ College matters.

ASSOCIATE PROFESSOR, DEPARTMENT OF MANAGEMENT SCIENCE -1 POST AC/7/262/12-- (R&T)

Applicants must be holders of a PhD degree in the areas of Operations Management, Operations Research, Supply Chain Management, Management Sciences or equivalent from a recognized university. They must have at least eight (8) years' teaching experience at both undergraduate and postgraduate degree levels, three (3) of which must be at Senior Lecturer level. They must have supervised at least two (2) PhD students and three (3) Masters students to completion. Applicants must have at least five (5) publications in refereed journals or three (3) publications and two (2) chapters in scholarly books since the last promotion'

The successful candidate will be expected to teach postgraduate students and to initiate, conduct and supervise original research in their areas of specialization. They will also be expected to provide academic leadership and participate in Departmental / College matters.

SENIOR LECTURER, DEPARTMENT OF MANAGEMENT SCIENCE -1 POST AC/7/263/12-- (R&T)

Applicants must be holders of a PhD degree in the areas of Information Systems, Operations Management, Operations Research, Supply Chain Management, Management Sciences or equivalent from a recognized university. They should have at least five (5) years teaching experience at both undergraduate and post graduate degree levels and must have supervised at least three (3) Masters Students to completion. They must have experience in research as evidenced by publications in refereed journals. In addition, they should have at least four (4) publications in refereed journals or

two (2) publications in refereed journals and two (2) chapters in scholarly books since last promotion.

The successful candidates will be expected to teach and supervise at both undergraduate and postgraduate students and undertake research in their areas of specialization

SENIOR LECTURER, SCHOOL OF BIOLOGICAL SCIENCES - 1 POST - AC/7/264/12--(R&T)

Applicants must be holders of a PhD degree in any of the following disciplines: - Animal Ecology, Biostatistics or Taxonomy from a recognized university. They should have at least five (5) years teaching experience at both undergraduate and post graduate degree levels and must have supervised at least three (3) Masters Students to completion. They must have experience in research as evidenced by publications in refereed journals. In addition, they should have at least four (4) publications in refereed journals or two (2) publications in refereed journals and two (2) chapters in scholarly books since last promotion.

The successful candidate will be expected to teach and supervise at both undergraduate and postgraduate students and undertake research in their areas of specialization.

SENIOR LECTURER, DEPARTMENT OF PUBLIC HEALTH, PHARMACOLOGY & TOXICOLOGY - 2 POSTS -AC/7/265/12--(R&T)

Applicants must veterinarians with a PhD degree and specialized in Veterinary Public Health, Biostatistics and Epidemiology or Pharmacology & Toxicology from a recognized university. They should have at least five (5) years teaching experience at both undergraduate and post graduate degree levels and must have supervised at least three (3) Masters Students to completion. They must have experience in research as evidenced by publications in refereed journals. In addition, they should have at least four (4) publications in refereed journals or two (2) publications in refereed journals and two (2) chapters in scholarly books since last promotion.

The successful candidate will be expected to teach and supervise at both undergraduate and postgraduate students and undertake research in their areas of specialization.

LECTURER, DEPARTMENT OF LINGUISTICS & LANGUAGES - 1 POST- AC/7/266/12 - (CHSS)

Applicants must be holders of a PhD degree in Linguistics, German Studies and Swahili Studies from a recognized university. Those with a Masters degree in Linguistics, German Studies and Swahili Studies from a recognized university and have at least three (3) years teaching experience at University level and have registered for a PhD degree will also be considered. They should have research experience, with at least two (2) publications in refereed journals or two chapters in scholarly books. They should show evidence of continuing research activity.

The successful candidate will be expected to teach and supervise at both undergraduate and postgraduate students and undertake further research in their areas of specialization. They will also be expected to participate in Departmental/Faculty/ College matters.

LECTURER, DEPARTMENT OF PSYCHOLOGY - 1 POST - AC/7/267/12 - (CHSS)

Applicants must be holders of a PhD degree in any specialized areas in Psychology or a Masters degree from a recognized university and have at least three (3) years teaching experience at University level and have registered for a PhD degree. They should have research experience, with at least two (2) publications in refereed journals or two chapters in scholarly books. They should show evidence of continuing research activity.

The successful candidate will be expected to teach and supervise at both undergraduate and postgraduate students and undertake further research in their areas of specialization. They will also be expected to participate in Departmental/Faculty/ College matters.

NURSING OFFICER GRADE DEF, DEPARTMENT OF PERIODONTOLOGY/ COMMUNITY & PREVENTIVE DENTISTRY- 1 POST - AD/7/268/12- (CHS)

Applicants must be holders of at least a KRN/KRM or KRCHN or its equivalent qualification. They must have worked for at least three (3) years since qualifying. They must have worked in a busy dental Clinic. Those with experience in assisting in Periodontal Surgery will have an added advantage.

The successful candidate will be expected to work in the Periodontology Clinic for undergraduate and postgraduate students at the School of Dental Sciences.

ASSISTANT SENIOR SECRETARY GRADE C, DEPARTMENT OF PHARMACEUTICAL CHEMISTRY - AD/7/269/12- 1 POST - (CHS)

Applicants should be holders of at least a KCSE C or KCE Div. III or an equivalent qualification with a credit in English Language. In addition, they must have passed the following subjects offered by the Kenya National Examinations Council or equivalent examining body:-

- Business English III
- Commerce II
- Secretarial Duties II
- Office Management III
- Shorthand III (minimum 120 wpm) or Audio-Typewriting III
- Typewriting 50 wpm

They should have certificates in and be able to use Word Processing, Spreadsheets and Data Base Management packages and at least three (3) years experience as Secretary Grade B or a comparable position of responsibility for this grade. They should have knowledge of Anti-virus Tools.

SECRETARY GRADE B, DEPARTMENT OF PHARMACOLOGY & PHARMACOGNOSY -AD/7/270/12- 1 POST - (CHS)

Applicants should be holders of at least a KCSE C or KCE Div. III or an equivalent qualification with a credit in English Language. In addition they must have passed the following subjects offered by the Kenya National Examinations Council or equivalent examining body:-

Business English III

- Business English III
- Commerce II
- Secretarial Duties II
- Office Management III
- Shorthand III (minimum 100 wpm) or Audio-Typewriting III
- Typewriting 50 wpm

They should have certificates in and be able to use Word Processing, Spreadsheets and Data Base Management packages and at least three (3) years experience as Assistant Secretary Grade A or a comparable position of responsibility for this grade. They should have knowledge of Anti-virus Tools.

REGISTRY/ RECORDS CLERK GRADE IV, DEAN'S OFFICE, SCHOOL OF DENTAL SCIENCES- 1 POST- AD/7/271/12- (CHS)

Applicants should be holders of at least a KCSE C or equivalent with credits in English and Mathematics or equivalent, three (3) years experience as Clerk Grade III in a busy hospital and must have shown merit and ability in work performance and results. They must be computer literate.

DRIVER GRADE III, PRINCIPAL'S OFFICE, COLLEGE OF BIOLOGICAL & PHYSICAL SCIENCES - 1 POST- AD/7/272/12 - (CBPS)

Applicants should be holders of at least a KCSE level of education or equivalent, have a clean valid driving license classes ABCE and PSV, passed in Occupational Test Grade III and have a certificate in First Aid. They must have at least three (3) years satisfactory previous driving experience after obtaining a license.

NOTE:

1. Applicants for academic posts (AC) should forward ten (10) copies of their application letters accompanied by similar number of certified copies of certificates and C.Vs giving details of their qualifications, experience, research activities and publications they appear in. Applicants for non-academic posts (AD) should submit seven (7) of the above supporting documents and applications letter.
2. In both cases, applications and related documents should be forwarded through the applicants' heads of departments and applicants should state their current designations and

salaries and other benefits attached to those designations. They should quote post reference codes as shown for each posts in the advertisement.

3. Applications should be addressed as per the codes below:-

CODES

R&T The Deputy Registrar, Recruitment & Training Section, P.O Box 30197-00100 Nairobi

CHS The Principal, College of Health Sciences, Box 30197-00100, Nairobi.

CBPS The Principal, College of Biological & Physical Sciences, P.O Box 30197-00100, Nairobi.

CHSS The Principal, College of Humanities & Social Sciences, P.O Box 30197-00100, Nairobi.

PLEASE NOTE THAT THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.

ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.

CLOSING DATE: Friday, July 20 2012.

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