



UNIVERSITY OF NAIROBI
INTELLECTUAL PROPERTY MANAGEMENT OFFICE

INVENTION/INNOVATION DISCLOSURE FORM: Article 14

1. **NOTES**

.Explain your invention/innovation in such a way as to be clear to one who is not familiar with it. Be careful to describe what, specifically, makes your invention *different from what has gone before?* Why is it better, or what makes it better? If you use any unusual terms, or ordinary terms in an unusual way, explain them. In addition to describing all the parts, describe *how the parts work together*. Has the design, or part of the design, been used before, even if for a different purpose? How else have people accomplished the same function as your invention in the past? What are the possible problems? **Drawings are always helpful,**

2. **INVENTION DISCLOSURE FORM**

Name of Inventor(s):

Address:

Telephone:

Cell:

E-mail:

Name of invention:

Brief Description

Describe the invention in general terms: What does it do? How does it do it?

Details of the invention/Innovation:

What parts (steps, if a process) make up the invention, in its best (preferred) form? What does each contribute to the invention? Which parts **are new** to this invention (in form or usage), which are old (conventional, used in the expected way)?

In order to be patentable, an invention must be NEW, HAVE AN INVENTIVE STEP (NOT OBVIOUS to one skilled in the art, based upon everything that was available at the time of the invention), USEFUL OR IS A NEW USE.

Alternatives:

You have described the best way to build (perform) your invention. Now consider the alternatives under.

- **Structural Alternatives:**
- **Alternate Use:** Can your invention be used for anything other than its preferred use?

Limitations: When will the invention *not* work?

State of the Art:

- What was already in existence (whether patented or not) before the invention?. How is the function of the invention being done today?
- What is the closest device (or process or use) you are aware of to your invention?
- Is there something that performs the same function in a different way?
- Is there any combination of existing devices (or processes) which would be similar to your invention?
- How does your invention perform its function different from, or better than, these prior devices (or processes)? How are they similar?

Date of invention:

"Invention" means a combination of conception (coming up with the idea of the invention) and reduction it to practice (building it, or applying for a patent).

- When did you first begin to work on the invention?
- Reduction to Practice: Has the invention been built? If so, when?

Prior Filings: Have you filed a Disclosure Document or Provisional Patent Application on this invention, or has there been an application for patent in the Kenya or elsewhere?

Type of Filing:
Date of Filing:
Serial Number:
Where filed:

Third Party Rights

- **Other Inventors:** Is there anyone else who contributed to the conception or reduction to practice of the invention, in more than a **purely mechanical** way? Did you record the progress of your research work in a **research note book**?
- **Rights to Others:** Are you under any obligation to **assign** any rights in the invention to others? Was the invention developed in the course of your study or employment, or using any facilities belonging to the **University of Nairobi** or the University **administered funds**?

Any additional notes or comments?

*Be sure to sign and date the form, and have it witnessed by someone who is **not an inventor**.*

Signed: _____

Dated:

Read, witnessed and understood: _____

Date: