

UNIVERSITY OF NAIROBI

Applicants are invited for the following positions:-

SENIOR LECTURER -DEPARTMENT OF PHYSICAL EDUCATION & SPORT - 1 POST- AC/2/58/13-(R&T)

Applicants must be holders of a PhD degree or equivalent from a recognized university. They must have studied Physical Education or Sports Sciences at undergraduate degree level. They should have at least five (5) years of teaching experience at both undergraduate and postgraduate level, three (3) of which must be at lecturer level. They should also have research experience as evidenced by at least for (4) publications in refereed journals or two (2) publications in refereed journals and two (2) chapters in scholarly books since the last promotion.

The successful candidates will be expected to teach and supervise at both undergraduate and postgraduate students and undertake research in their areas of specialization and also participate in the Department's activities.

LECTURER - DEPARTMENT OF PHYSICAL EDUCATION & SPORT - 1 POST- AC/2/59/13-(CEES)

Applicants must have studied Physical Education or Sports Sciences at both undergraduate and Masters degree levels from a recognized University. They must have a PhD degree or equivalent from a recognized university. Those who have a Masters degree and at least three (3) years teaching experience at university level and have registered for a PhD degree will also be considered. In addition they must have a minimum of two (2) Publications in Refereed Journals or two (2) Chapters in Scholarly books.

The successful candidate will be expected to teach and supervise at both undergraduate and postgraduate students and undertake further research in their areas of specialization and also participate in the Department's activities.

LECTURER - DEPARTMENT OF PLANT SCIENCE& CROP PROTECTION -1 POST- AC/2/60/13- (CAVS)

Applicants must have a PhD degree in Plant Biotechnology, Plant Physiology or Botany or equivalent from a recognized university. In addition they must have a minimum of two (2) Publications in Refereed Journals or two (2) Chapters in Scholarly books.

The successful candidate will be expected to teach and supervise at both undergraduate and postgraduate students and undertake further research in their areas of specialization and also participate in the Department's activities.

LECTURER, DEPARTMENT OF REAL ESTATE AND CONSTRUCTION MANAGEMENT-1 POST- AC/2/61/13- (CAE)

Applicants must have a PhD degree in at least one of the following areas:- Building Economics, Construction Management, Construction Project Management, Building Management, Quantity Surveying, Architecture, Building Technology, Land Economics and Real Estate from a recognized university. Those who have a Masters degree in the relevant area and at least there (3) years teaching experience at university level and have registered for a PhD degree in the relevant area will also be considered. In addition they must have a minimum of two (2) Publications in Refereed Journals or two (2) Chapters in Scholarly books. They must be registrable or registered with the relevant registration boards and professional organizations. Those with a first degree in the areas mentioned above will have an added advantage.

The successful candidate will be expected to teach and supervise at both undergraduate and postgraduate students and undertake further research in their areas of specialization and also participate in the Department's activities.

LECTURER - DEPARTMENT OF PHILOSOPHY & RELIGIOUS STUDIES - 1 POST- AC/2/62/13-(CHSS)

Applicants must have a PhD degree or equivalent in relevant area from a recognized university. Those who have a Masters degree in relevant area and at least there (3) years teaching experience at university level and have registered for a PhD degree will also be considered. In addition they must have a minimum of two (2) Publications in Refereed Journals or two (2) Chapters in Scholarly books.

The successful candidate will be expected to teach and supervise at both undergraduate and postgraduate students in the following areas: - Church History, African Religion, Oriental Religions, Islam, Comparative Religion, Religions of Eastern Africa and Phenomenology of Religion .They will also be expected to undertake further research in their areas of specialization and also participate in the Department's activities.

TUTORIAL FELLOW, DEPARTMENT OF REAL ESTATE AND CONSTRUCTION MANAGEMENT-1 POST- AC/2/63/13- (CAE)

Applicants must have a Masters degree in at least one of the following areas:- Building Economics, Construction Management, Construction Project Management, Building Management, Quantity Surveying, Architecture, Building Technology, Land Economics ,Real Estate and Governance and Development from a recognized university.. They must be registrable or registered with the relevant registration boards and professional organizations.

**SENIOR CAPITAL WORKS OFFICER –CONSTRUCTION & MAINTENANCE
DEPARTMENT-1 POST-AC/2/64/13- R&T- RE- ADVERTISEMENT**

Applicants should have a B.A. in Building Economics or a Bachelors/BSc in Quantity Surveying with at least eight (8) years working experience in a large busy organization. They should be computer literate, registered with Board of Registration of Architects & Quantity Surveyors of Kenya and be full members of a relevant professional body. A masters degree will be an added advantage but not mandatory.

Reporting to the Manager, Construction & Maintenance, the successful candidate will also be reporting to the Resident Architect who is in charge of all Capital projects in the University and shall carryout contract administration for these projects.

**SENIOR MAINTENANCE OFFICER -1 POST –CONSTRUCTION &
MAINTENANCE DEPARTMENT-1 POST- AC/2/65/13- R&T- RE-
ADVERTISEMENT**

Applicants should have a B.A. in Building Economics or B.A. Land Economics, with at least eight (8) years working experience in a large busy organization. The successful candidate must have been in charge of maintenance works within the eight (8) years of his work experience. They should be computer literate and full members of relevant professional bodies. A masters degree will be an added advantage but not mandatory.

Reporting to the Manager, Construction & Maintenance, the successful candidate will be in charge of all Maintenance works in the University and supervise a large Maintenance workforce.

**ASSISTANT CAPITAL WORKS OFFICER -2 POSTS- –CONSTRUCTION &
MAINTENANCE DEPARTMENT-1 POST- AC/2/66/13- R&T- RE-
ADVERTISEMENT**

Applicants should have Bachelor of Arts degree in Building Economics or relevant fields and at least three (3) years relevant experience. Those with Higher National Diploma (HND) and five (5) years relevant working experience in Quantity Surveying, Civil Engineering and/or Building Construction will also be considered. They should be computer literate, registered with Board of Registration of Architects & Quantity Surveyors of Kenya and be full members of a relevant professional body.

**SENIOR COMPUTER TECHNOLOGIST GRADE DEF, SCHOOL OF PHYSICAL
SCIENCES- 1 POST- AD/2/67/13- (CBPS)**

Applicants should be holders of at least a BSc. degree in Information Technology or a Higher National Diploma. They should have at least three years relevant working experience. They should have good communication and interpersonal skills, websites and database management skills and must be conversant with the management of computer laboratories. Knowledge in statistical packages will be an added advantage.

The successful candidate will be expected to maintain students' examination records in the SMIS, manage computer laboratories, update School's website and also liaise with relevant offices to facilitate purchase of ICT related supplies and equipment.

TECHNOLOGIST GRADE ABC (ELECTRONICS SECTION) - 1 POST- SCIENCE WORKSHOP -AD/2/68/13- (CBPS)

Applicants should be holders of at least a KCSE C with credits in relevant subjects, a Diploma in Electronics Engineering from a recognized institution. They should have at least three (3) years of practical experience in electronic instruments repair in a busy electronics workshop. They should be familiar with operation and repair of PA system and also diagnosis of fault finding instruments, testing domestic appliances etc. They should be computer literate.

TECHNOLOGIST GRADE ABC - 1 POST- DEPARTMENT OF GEOLOGY - AD/2/69/13- (CBPS)

Applicants should be holders of at least a KCSE C with good passes in science subjects, a Diploma in Information Technology from a recognized institution. They should have at least three (3) years relevant working experience in a geological teaching environment. Those who are computer literate, have GIS knowledge and are in possession of a valid driving license will have an added advantage.

The successful candidate will be expected to assist staff in the preparation of students' practicals, teaching materials, maintenance of IT equipment, records and keeping of laboratories clean.

TECHNOLOGIST GRADE ABC - 1 POST- SCHOOL OF PHYSICAL SCIENCES AD/2/70/13- (CBPS)

Applicants should be holders of at least a KCSE C with credits in relevant subjects, a Diploma in Computer Science or IT from a recognized institution. They should have at least three years relevant experience. In addition; they should have technical skills in Computer Hardware, Software, Networks and Communication Management Information System. They should be computer literate.

TECHNICAL ASSISTANT GRADE IV - 1 POST- DEPARTMENT OF GEOLOGY - AD/2/71/13- (CBPS)

Applicants should be holders of at least a KCSE C with good passes in science subjects. They should have at least five (5) years experience in a science laboratory. Possession of valid driving license and computer literacy will be an added advantage.

The successful candidate will be expected to assist the teaching staff in the preparation of students' practicals, teaching materials, maintenance of records and keeping the laboratories clean.

**JUNIOR TECHNOLOGIST GRADE IV, DEPARTMENT OF HUMAN ANATOMY-
2 POSTS -AD/2/72/13- (CBPS).**

Applicants should be holders of at least a KCSE Mean Grade C or equivalent and at least five (5) years experience in a Human Anatomy Laboratory. They must be computer literate. Those who are trained in first aid and have at least a Junior Technologist Certificate in Medical Lab. Technologist will have an added advantage.

**DRIVER GRADE IV, TRANSPORT & GARAGE DEPARTMENT- 6 POSTS-
AD/2/73/13- (R&T)**

Applicants must have at least KCSE level of education or equivalent, a clean valid driving license classes ABCE and PSV and passed in Occupational Test Grade II, have a certificate in First Aid and a clean record of service and at least three (3) years' experience at Grade III in a public university Transport and Garage Unit.

**CLERK GRADE II, OFFICE OF THE DEPUTY VICE- CHANCELLOR (RESEARCH,
PRODUCTION& EXTENSION)- 1 POST- AD/2/74/13- (R&T)**

Applicants should be holders of at least a KCSE D+ or KCE Division III Certificate with credits in English and Mathematics or equivalent. They must have proven experience in filing or attachment in a busy Office/Registry. Applicants with a certificate in Records Management and proof of computer literacy will have an added advantage. A They must have a good reference from previous employer.

The successful candidate will be expected to perform the following:-filing of documents, delivery of documents as and when necessary, operate photocopier and any other machine/equipment, assist in setting up a Mini Registry for the Office of Research, Production and Extension Unit, among other duties.

Please note that the appointment will be on a one year contract term, renewable on mutual agreement.

NOTE:

1. Applicants for academic posts (AC) should forward ten (10) copies of their application letters accompanied by similar number of certified copies of certificates and C.Vs giving details of their qualifications, experience, research activities and publications they appear in. Applicants for non-academic posts (AD) should submit seven (7) of the above supporting documents and applications letter.
2. In both cases, applications and related documents should be forwarded through the applicants' heads of departments and applicants should state their current designations and salaries and other benefits attached to those designations. They should quote post reference codes as shown for each posts in the advertisement.

3. Applications should be addressed as per the codes below:-

CODES

R&T The Deputy Registrar, Recruitment & Training Section, P.O Box 30197-00100 Nairobi

CAVS The Principal, College of Agriculture & Veterinary Sciences, P.O Box 30197-00100, Nairobi.

CHSS The Principal, College of Humanities & Social Sciences, P.O Box 30197-00100, Nairobi.

CEES The Principal, College of Education & External Studies, P.O Box 30197-00100, Nairobi.

CBPS The Principal, College of Biological & Physical Sciences, P.O Box 30197-00100, Nairobi.

CAE The Principal, College Architecture & Engineering, P.O Box 30197-00100, Nairobi.

PLEASE NOTE THAT THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.

ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.

CLOSING DATE: Friday, 1st March, 2013.

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