

UNIVERSITY OF NAIROBI

Applicants are invited for the following positions:-

(FOR MORE DETAILS, PLEASE VISIT OUR WEBSITE at <http://jobs.uonbi.ac.ke>)

CENTRE FOR TRANSLATION & INTERPRETATION, DEPARTMENT OF LINGUISTICS AND LANGUAGES

The centre wishes to advertise the following positions:-

SENIOR LECTURER, - 1 POST- AC/2/79/13-(R&T)

Applicants must be holders of a PhD degree in the area of Translation & Interpretation from a recognized University. They must also be holders of a Masters degree in either Interpretation or Translation from a recognized university. They must be proficient and certified to work with at least **three** of the following languages: - **English, French, Spanish, Kiswahili, Arabic, Chinese, German and Portuguese**. In addition, they must have at least five (5) years' teaching experience at a recognized School of Translation and Interpretation where they must have specialized in the teaching of translation and interpretation. They must be actively involved in conference interpreting or court interpreting as well as working as translators and must have the following fields of expertise :- Conference Interpretation, Court Interpreting, Legal Translation, Interpreter Training, Translator Training and Teaching. They must have supervised at least three (3) Masters students to completion. They must have experience in research as evidenced by at least four (4) publications in refereed journals or two (2) publications in refereed journals and two (2) chapters in scholarly books.

The successful candidate will be expected to teach both translation and interpreting courses at undergraduate and postgraduate level and to initiate, conduct and supervise original research in their areas of specialization. They will also be expected to participate in the academic and administrative matters of the Centre and the College.

TUTORIAL FELLOW-1 POST- AC/2/80/13 - (CHSS)

Applicants must be holders of a Masters degree in Translation from a recognized university or proof of experience in the practical teaching of the following courses in translation at Masters degree Level :- Practical Translating, Audio-visual Translation and Literary Translation, for a period of at least two (2) years. They must show evidence of having registered for a PhD degree in the relevant area.

The successful candidate will be expected to teach at both undergraduate and postgraduate level and to initiate, conduct and supervise original research in their areas of specialization. They will also be expected to participate in the academic and administrative matters of the Centre and the College.

ADMINISTRATIVE ASSISTANT- 1 POST- AD/2/81/13- CHSS

Applicants should be holders of a Bachelor's (at least lower 2nd class Hons.) degree from a recognized university . They must be Computer literate. Applicants should be able to communicate

in fluent non-accent-marked English and Kiswahili. Knowledge of a foreign language and also proficient knowledge in diplomatic protocol will be an added advantage

The successful candidate will be expected to service university committees among other duties. ***Please note that the appointment is on a one year contract term renewable on mutual agreement.***

NOTE:

1. Applicants for academic posts (AC) should forward ten (10) copies of their application letters accompanied by similar number of certified copies of certificates and C.Vs giving details of their qualifications, experience, research activities and publications they appear in. Applicants for non-academic posts (AD) should submit seven (7) of the above supporting documents and applications letter.
2. In both cases, applications and related documents should be forwarded through the applicants' heads of departments and applicants should state their current designations and salaries and other benefits attached to those designations. They should quote post reference codes as shown for each posts in the advertisement.
3. Applications should be addressed as per the codes below:-

CODES

R&T The Deputy Registrar, Recruitment & Training Section, P.O Box 30197-00100 Nairobi
CHSS The Principal, College of Humanities & Social Sciences, P.O Box 30197-00100, Nairobi.

PLEASE NOTE THAT THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER. ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.

CLOSING DATE: Friday, 15th March, 2013.